

TCCFP FIDO/FARM TRAINING AND QUESTIONS

**CLIFF GRANT, TEXAS COMMISSION ON FIRE PROTECTION,
TRAINING/TESTING APPROVAL OFFICER**



TCFP FIDO/FARM ONLINE SYSTEM

- **CREATING TPA AND SKILLS IN THE FARM SYSTEM.**
- **REQUIRED TCFP INFORMATION IN THE TPA PORTION.**
- **CREATING ROSTERS.**
- **INPUTTING INSTRUCTORS AND GUEST INSTRUCTORS.**
- **CREATING SKILLS (REQUIRED DAYS BEFORE SKILLS CAN BE DONE)**
- **IMPORTING TPA ROSTERS TO SKILLS.**
- **COMPLETION OF TRAINING AND SKILLS (REQUIRED TIME FOR COMPLETION)**
- **DIFFERENCE BETWEEN ACADEMY/REGULAR TRAINING AND QUAL# INDIVIDUALS.**

CREATING TPA'S

- **TPA'S MUST BE CREATED IN THE SYSTEM AT LEAST 12 DAYS BEFORE THE BEGINNING OF THE COURSE.**
- **TRAINING FACILITIES HAVE 5 DAYS AFTER THE TRAINING BEGINS TO INPUT THE TRAINING ROSTER BEFORE THE TPA LOCKS.**
- **LOOKING UP INDIVIDUAL BY PIN# VS NAME.**
- **ANY INSTRUCTOR WHO HELPS INSTRUCT THE COURSE MUST BE LISTED IN THE TPA.**
- **TCFP CERTIFIED INSTRUCTORS VS GUEST INSTRUCTORS (SUBJECT MATTER EXPERTS)**

TPA'S CONTINUED

- **DEFINITION OF TYPES OF TRAINING CLASSES.**
 - **TCFP ONLY RECOGNIZES 2 TYPES OF TRAINING.**
 - **ONLINE OR ONSITE.**
 - **TCFP DOES NOT RECOGNIZE OR APPROVE "HYBRID" CLASSES.**
 - **WHAT CONSTITUTES ONLINE VS ONSITE?**
 - **ALL ONLINE COURSES MUST HAVE A SYLLABUS**
- **ATTACHED TO THE ONLINE PLATFORM FOR ALL IN PROGRESS CLASSES.**
 - **ONLINE SYLLABUS MUST BE VIEWABLE BY STUDENT AND TCFP ANY TIME THAT THE ONLINE PLATFORM IS LOGGED INTO.**
 - **TCFP MUST HAVE EITHER ADMINISTRATOR OR INSTRUCTOR PRIVILEGES FOR ALL ONLINE COURSES FOR AUDIT PURPOSES.**

CREATING A TPA

TCFP FIDO Managing OL - AcmeTCFP #638 INDIVIDUAL DEPARTMENT TRAINING Clifton Grant, PIN: 781861078

Search... **NEW TPA**

Dashboard TPA Skills Exams Mastery Reports Facility Renewal Invoices

Incomplete TPAs 0

TPA ID	Course	Roster	Course Start	Course End	High School
	All				

No records to display.

Page size: 10 0 items in 1 pages

Pending TPAs 0

TPA ID	Course	Roster	Course Start	Course End	High School
	All				

No records to display.

Page size: 10 0 items in 1 pages

REQUIRED INFORMATION

- **ALL COURSES MUST ADHERE TO THE NUMBER OF PERIODIC EXAMS THAT MUST BE GIVEN FOR THE NUMBER OF HOURS OF THE COURSE. (1 EXAM PER 50 HOURS OF INSTRUCTION.)**
- **COURSES ONLY HAVE TO LIST 1 LECTURE DAY, 1 PRACTICAL DAY, AND 1 LIVE BURN DAY, IF THE COURSE REQUIRES LIVE BURNS.**
- **THE LECTURE SCHEDULE MUST BE LISTED UNDER THE LECTURE SPECIAL INSTRUCTIONS IN THE TPA TO INCLUDE MEETING DAYS AND TIMES AND DAYS THAT THE CLASS WILL NOT MEET DUE TO HOLIDAY DURING COURSE ETC.**
- **THE PRACTICAL SKILLS SCHEDULE MUST BE LISTED UNDER THE PRACTICAL SPECIAL INSTRUCTIONS TO INCLUDE DATE TIME AND LOCATION (IF LOCATION IS DIFFERENT FROM LOCATION LISTED.)**
- **PRACTICAL SKILLS ARE NOT THE SAME AS TCFP STATE SKILLS.**

TPA'S

Search

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- Exams
- Mastery Reports
- Facility Renewal
- Invoices

Add a New TPA

Course: Structure Fire Fighter

Coordinator's PIN: Cary R Roccaforte (50617392)

Provided Email: sample@you.com

Provided Phone: 512-555-1212

Instruction Hours: 468

Course Start: 2/16/2020

Course Final:

Is high school class:



You will be redirected to complete the TPA once you click 'Create'. Please enter all fields.

CANCEL CREATE

Search

Dashboard

TPA

Skills

Exams

Mastery Reports

Facility Renewal

Invoices

TPA Details

TPA #:	1018621	Course:	SFF
Created:	2/5/2020	Start:	2/16/2020
Status:	Incomplete	End:	8/30/2020
Locked:	No, 2/20/2020	Finals:	08/28/20 09:00 AM
Coordinator:	Cary R Roccaforte (50617392)	Entered HRs:	468 (Rcmd 468)
Email:	sample@you.com	High School Class:	No;
Phone:	512-555-1212		

SAVE

CANCEL



Periodic Exams +

11 (Min 10)

2/21/2020	2/28/2020	3/6/2020	3/13/2020	3/20/2020	3/27/2020
4/3/2020	4/17/2020	5/8/2020	6/26/2020	7/24/2020	

Online Access +

Online Access

Password: 1234UIL
User Name: jamestownsfd@bluedot.org
Instructions:
URL: www.ifsta.com

Instruction Days +

Lecture Special Instructions [Edit](#)

IF ONLINE: Students will have access to the online portion of the course on a 24 hour basis and will complete the didactic portion of the course through the online portal. IF ONSITE: Lectures will be Monday-Friday from 8AM-12PM in classroom 101. There will be no class on 04/10/2020 because of Good Friday.

Practical Special Instructions [Edit](#)

IF ONLINE: Must include the schedule for the practical skills during the boot camp portion of the class. Live Burn days, times, location if different. IF ONSITE: Practical skills will take place during the duration of the course and begin at 1300 and end at 1800 at the location stated. The extrication class and practical skill will take place on July 14 at Bill's Wrecking Yard 1234 Black St Haywood, TX from 0800-1700. Live Burns will take place at the location listed 08/17-21/2020 from 0800-1800. DO NOT LIST THE STATE SKILLS DATE AS THAT IS ON THE STATE SKILLS ID.

CREATING SKILLS

- **SKILLS MUST BE CREATED IN THE SYSTEM AT LEAST 7 DAYS BEFORE THE SKILLS ARE PLANNED TO BEGIN.**
- **IMPORTING A FULL TPA ROSTER VS INDIVIDUALS.**
- **FIELD EXAMINERS MUST HOLD A CURRENT TCFP FIELD EXAMINER STATUS. FIELD EXAMINER STATUS CANNOT EXPIRE BEFORE SKILL ARE TO TAKE PLACE.**
- **USE OF A INSTRUCTOR FOR THE COURSE AS A FIELD EXAMINER.**
- **TIME FRAME TO COMPLETE THE SKILLS IN THE FIDO SYSTEM.**
- **NUMBER OF DAYS TCFP STATE SKILLS MUST BE COMPLETED BY AFTER TRAINING ENDS. TAC RULE §439.11**

TEXAS ADMINISTRATIVE CODE

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Texas Administrative Code

TITLE 37	PUBLIC SAFETY AND CORRECTIONS
PART 13	TEXAS COMMISSION ON FIRE PROTECTION
CHAPTER 439	EXAMINATIONS FOR CERTIFICATION
SUBCHAPTER A	EXAMINATIONS FOR ON-SITE DELIVERY TRAINING
RULE §439.11	Commission-Designated Performance Skill Evaluations

- (a) The commission-designated performance evaluations are randomly selected from each subject area within the applicable curriculum containing actual skill evaluations. This applies only for curricula in which performance standards have been developed.
- (b) The training provider shall test the commission designated performance skills for competency. The skill evaluations may only take place after all training on the identified subject area has been completed. The date(s), time(s) and location(s) for the commission designated skill evaluations must be submitted on the commission designated skill schedule contained within the Training Prior Approval system. The commission must be notified immediately of any deviation from the submitted commission designated skill schedule. All skills must be evaluated by a commission approved field examiner. The individual who served as the instructor of a particular subject may not evaluate the performance skill for that subject.
- (c) In order to qualify for the commission certification examination, the student must successfully complete and pass all designated skill evaluations. The student may be allowed two attempts to complete each skill. A second failure during the evaluation process will require remedial training in the failed skill area with a certified instructor before being allowed a third attempt. A third failure shall require that the student repeat the entire certification curriculum.
- (d) If performance skill evaluations are not conducted for a student during the course of instruction, they must be conducted within ninety days (90) following the end date of the course. In a case such as this the training provider must also obtain a new set of commission designated skills for which to evaluate the student; the provider may not use the same set of skills provided during the original course of instruction. If performance skill evaluations are not conducted within the ninety day (90) period, the student must repeat the course. The ninety (90) day period may be extended for students who were unable to complete their performance skill evaluations due to injury, illness, military commitment, or other situation beyond their control.
- (e) The training facility must maintain records (electronic or paper) of skills testing on each examinee. Test results must be recorded and saved on the applicable performance skill sheets provided in the commission Curriculum Skills Manual, and must include all information called for on the skill sheet.
- (f) For certification disciplines in which an IDLH environment may exist, all skill testing participants shall have available for use NFPA compliant PPE and SCBA as defined in §435.1 of this title (relating to Protective Clothing) and §435.3 of this title (relating to Self-Contained Breathing Apparatus).

Source Note: The provisions of this §439.11 adopted to be effective March 27, 2006, 31 TexReg 2700; amended to be effective August 10, 2009, 34 TexReg 5413; amended to be effective May 18, 2010, 35 TexReg 3849; amended to be effective August 20, 2012, 37 TexReg 6315; amended to be effective May 20, 2014, 39 TexReg 3875; amended to be effective January 1, 2017, 41 TexReg 5765; amended to be effective August 2, 2018, 43 TexReg 4993

QUESTIONS/COMMENTS

- **CLIFF GRANT**
- **(512)936-3819**
- **CLIFF.GRANT@TCFP.TEXAS.GOV**