

If this is your first training certification, or first on-line certification, please email certifications at certifications@tcfp.texas.gov.

This application MUST BE SUBMITTED under the training page on FIDO: The submission button can be found under the department **training account**. On the **dashboard**, look for **applications** and **New Training Certification Application**

Purpose: This form is to be utilized by departments and organizations that are seeking approval to offer commission approved curriculum courses (Chapter 427, Training Facility Certification).

Mark 1 discipline for which the facility seeks approval to provide certification training: Check each discipline for which an approval to provide training is sought. There is an \$85.00 application fee for each certificate requested.

Mark the paragraph which best describes how the facility meets minimum requirements to provide certified training: Both on-site training providers and distance training providers must complete this section. Photographs to document the required facilities and equipment are required in section 427.1 (f) of the Commission rules.

On-site Training Facility: Review Chapter 427, Subchapter A, and the specific curriculum chapter for detailed information for each section. Remember to attach letters of agreement authorizing the use of resources not owned by the facility from the provider of those resources.

Distance Training Facility: Review Chapter 427, Subchapter B, and the specific curriculum chapter for detailed information for each section. Remember to attach letters of agreement authorizing the use of resources not owned by the facility from the provider of those resources.

CHIEF TRAINING OFFICER: Provide the name, personal identification number (PIN) and level of instructor certification of the individual that is assigned as training officer or coordinator for the training facility. The named individual must hold, at a minimum, Fire Service Instructor III certification.

PERMANENT TRAINING FACILITY INSTRUCTOR STAFF: Provide the names, personal identification numbers (PINs) and levels of certification for all individuals who are assigned as permanent instructional staff of the training facility. By TCFP rule for each course there must be a total of 3 training facility instructors that meet the minimum qualifications of that subject. Information on these requirements can be found ***RULE §427.307*** of the Texas Administrative code

Signatures: Legal signatures and printed names of the chief/department head and the training officer/coordinator with the signature date.

	Texas Commission on Fire Protection Fire Service Standards & Certification Division	
	Training Facility Application for Certification	

Certification fees are **NON-REFUNDABLE**. The fee is \$85 for each discipline for which certification is desired. Please type or print clearly.

Mark 1 discipline for which the facility is seeking certification:					
<input type="checkbox"/> Structure Fire Protection	<input type="checkbox"/> Aircraft Rescue Fire Protection	<input type="checkbox"/> Marine Fire Protection	<input type="checkbox"/> Fire Inspector	<input type="checkbox"/> Plans Examiner	<input type="checkbox"/> Arson/Fire Investigator
<input type="checkbox"/> Driver Operator – Aerial	<input type="checkbox"/> Driver Operator – Pumper	<input type="checkbox"/> Fire Officer I	<input type="checkbox"/> Fire Officer II	<input type="checkbox"/> Fire Officer III	<input type="checkbox"/> Fire Officer IV
<input type="checkbox"/> HazMat Tech	<input type="checkbox"/> Haz Mat Incident Commander	<input type="checkbox"/> Instructor Level I	<input type="checkbox"/> Instructor Level II	<input type="checkbox"/> Instructor Level III	<input type="checkbox"/> Fire & Life Safety Educator I
<input type="checkbox"/> Fire & Life Safety Educator II	<input type="checkbox"/> Basic Wildland Fire Protection	<input type="checkbox"/> Intermediate Wildland Fire Protection	<input type="checkbox"/> Incident Safety Officer	<input type="checkbox"/> Incident Commander	Fire Marshal

Mark the subchapter which describes how the facility will deliver the training for which application is being made. Check the paragraph (or paragraphs) which describe how facility will meet Commission requirements.	
<input type="checkbox"/> Subchapter A – On-Site Delivery	<input type="checkbox"/> Subchapter B – Distance Training Delivery
<p>Check one or both of the following, as applicable:</p> <div style="margin-left: 20px;"> <input type="checkbox"/> I have attached supporting documents, including the syllabus for the course, annotated photographs as required in section 427.1 (f) of the Standards Manual, and attest that the above identified facility owns all of the structures, apparatus, training equipment, protective clothing, and reference materials required to teach the commission approved curriculum for each discipline marked above. I also attest that the facility is staffed by qualified instructors, has the required resources for testing, and will maintain the required training records. </div> <p><u>IF APPLICABLE:</u></p> <div style="margin-left: 20px;"> <input type="checkbox"/> I have attached a letter of agreement authorizing the use of any resources not controlled by this facility from the provider of said resources. The indicated resources are readily available to the facility as needed. I have enclosed annotated photographs of these resources as required by Section 427.1 (f) of the Standards Manual. All resources being provided meet any applicable requirements of Section 427 of the Standards Manual. </div>	

CHIEF TRAINING OFFICER/COORDINATOR:

Chief Training Officer/Coordinator Name	PIN	Level of Instructor Certification

PERMANENT TRAINING FACILITY INSTRUCTOR STAFF:

Instructor Name	PIN	Level of Instructor Certification

If additional space is needed to list instructors, please attach a separate list.

By signature below, and under the penalties provided for in the Texas Penal Code, I affirm that the statements on this form and any attachments to this form are true and correct. I understand any misstatements or omissions of material facts may constitute grounds for administrative proceedings by the Texas Commission on Fire Protection. I understand that a representative of the commission will be assigned to inspect the above identified facility for compliance with the requirements for certification of a facility. It is also understood that a representative of the commission may monitor any training conducted by this facility that is to be applied to a level of certification by the commission.

Signatures:

Chief or Entity Head

Training Officer/Coordinator

Print Name

Date

Print Name

Date